



BANKRUPTCY AND BUSINESS LAW FOR PARALEGALS
November 12, 2014

OUTLINES AND SPEAKERS BIOGRAPHIES

Moderation/Presentation by W. Zehava Schechter, Esq.

1. Introduction of Speakers
 2. Brief Discussion of Ethical Issues in a law firm specializing in Business Law
- Total: 10 minutes.

Creating Enforceable Electronic Contracts For Paralegals (60 Minutes)

Presentation by Aicha Cesar, J.D.

Bramson Ort College, Paralegal Studies Department Full-Time Faculty

1. Review of the primary elements of a contract - 5 minutes
2. Principal issues concerning the formation and enforceability of electronic contracts - 10 minutes
3. Brief review on the “*click wrap*” and “*browse wrap*” agreements-- the most common forms of electronic contracts - 5 minutes
4. The enforceability of the *click wrap* agreement - 10 minutes
5. The enforceability of the *browse wrap* agreement - 10 minutes
6. Tips and Suggestions for creating enforceable electronic contracts - 10 minutes
7. Questions and Answers - 10 minutes

Fundamentals of Bankruptcy for Paralegals (60 minutes)

Presentation by Mark K. Lindenberg, Esq.

1. Overview of Bankruptcy Law and Procedure – 10 minutes;
2. The Role of the Paralegal participate in the workflow process from client intake, document preparation, post-petition interaction between attorney, court and bankruptcy trustee to pre-discharge and discharge – 20 minutes;
3. The Adversary Proceedings process – 10 minutes;
4. Post Confirmation and Discharge role – 10 minutes;
5. Questions and Answers – 10 minutes.



W. Zehava Schechter, Esq. concentrates her private practice in real estate law, estate planning, and estate administration, contracts, and business formation and dissolution. She is admitted to the Bar of New York (1989), Massachusetts (1989), and Israel (1993). Ms. Schechter graduated with a B.A. in Politics in 1983 from Brandeis University and received her J.D. in 1989 from Suffolk University Law School. She serves as the Chairperson and adjunct instructor in the Paralegal Studies Department at Bramson Ort College in New York City.

Throughout her 25 year career, Ms. Schechter has practiced in secular courts and Batei Din (Jewish religious courts). She began her career as a public defender with the New York Legal Aid Society, Criminal Defense Division. Her career has included law firm practice as well as sole practitioner status, both in New York and Israel. Ms. Schechter is an active member of a number of networking groups, including the West Hempstead Chamber of Commerce (where she serves as Recording Secretary), SCWEBC, and CNG/JBD, where she is a former director of the organization and the current director of the attorney sub-group.

Ms. Schechter's favorite quote is "You Miss 100% of the Shots You Don't Take" (attributed to Wayne Gretzky). In addition to her law practice, Ms. Schechter is a certified New York State Court Interpreter in the Hebrew Language, a certified New York State *Guardian Ad Litem*, an author, a frequent contributor of newspaper articles on legal issues of note, and the owner of a successful custom window treatment business, Your Shady Window Lady, LLC.

Aicha Cesar has a Juris Doctor Degree from the University of Massachusetts Dartmouth Law School and a Master of Arts in Social Sciences from Edinboro University. She received her Bachelor of Arts in French from The College of William and Mary. Prior to pursuing her law degree, Ms. Cesar briefly studied in Besancon, France.

Ms. Cesar specializes in immigration and political asylum. She received her training in immigration from Catholic Charities and the law firm of Fragomen, Del Rey, Bernsen and Loewy.

Ms. Cesar is fluent in French and has volunteered her services as a legal translator and interpreter for Sanctuary for Families, a non-profit domestic violence organization.

Ms. Cesar teaches business law, immigration law and procedure, and legal research, analysis and writing at Bramson Ort College. She coordinates a moot court competition every semester for the Bramson Ort College Paralegal Studies Department.

In addition to teaching, Ms. Cesar is committed to bringing extra-curricular activities to the students of Bramson Ort College. This commitment motivated her to create the Bees of Ort Debate Club. Her passions for playing classical violin with the Forest Hills Symphony Orchestra



and dance inspired her to create the Bramson Ort Music and Improvisation Theater group.

Mark K. Lindenberg Esq , is a partner in the firm of Goldberg, Scudieri Lindenberg & PC in Manhattan and is in private practice in bankruptcy law, debtor rights and creditor rights, residential real estate, landlord and tenant law, and commercial litigation.

He is admitted to the Bar of the State of New York (1996), the United States District Court for the Southern District of New York in the Eastern District of New York (1996). He is likewise admitted to the Bar of the State of Florida (1985) United States District Court for the Southern District of Florida (1985) in the Middle District of New York (1987)

Mr. Lindenberg graduated with a B.S. Accounting in 1982 from University of Florida, Gainesville, Florida and received his J.D. in 1985 from University of Florida, Gainesville, Florida.

Throughout his almost 30 year career, Mr. Lindenberg has practiced Bankruptcy Law on behalf of both Debtors and Creditors and has represented individuals, small business as well as large corporations. Prior to his move to New York in 1996 he was in private practice in South Florida.